

**UCHRA
Van Buren County Head Start**

Date: _____

Dear Parents and Guardians,

We appreciate all the support and help that our Head Start families give. However, it is again that time to remind you of our need for volunteers throughout the year. We need family support all through the school year but, we also need volunteers that we can keep on file who can be called in to substitute in times of need when a staff member has to be off. Any of you who can and will give of your talents and your time, please be sure to let us know. We really do appreciate anything you can do to help us.

VOLUNTEER TIME IN CLASSROOMS

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
_____	_____	_____	_____	_____
HOURS				
_____	_____	_____	_____	_____

For Substitute

Name: _____

Phone Numbers: _____

Thank you all,

Your Head Start Staff

Revised 2009